COMERIO ERCOLE





S.p.A. - Capitale Sociale € 2.200.000



Founded in 1885 MECHANICAL CONSTRUCTIONS

Sede Legale ed Amministrativa Via Castellanza, 100 21052 BUSTO ARSIZIO (ITALY)

Busto Arsizio, May 4th 2020

Dear Valued Guest.

COMERIO ERCOLE management, taking into consideration the Italian regulations, updated on April 24th 2020, to contrast and contain the spread of COVID-19 coronavirus in the work environment, is glad to welcome you to our Company.

The main purpose of this document is to inform in advance each valued guest about **COMERIO ERCOLE** internal COVID-19 anti-contagion rules and procedures.

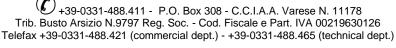
The date of the visit should be agreed in advance with **COMERIO ERCOLE** team involved; in order to provide you specific guidelines to fully comply with operative rules finalized to contain and contrast the spread of the virus.

As always, the health and safety of our customers and employees is our top priority.

At the arrival at COMERIO ERCOLE facility, you will receive an informative leaflet. Below the main rules to follow during your visit:

- a) At the entrance, a company employee detects Guest's body temperature with a non-contact frontal device;
- b) People with symptoms such as fever (> 37.5 °C), cough, flu, subject to quarantine or virus positive results or who have been in contact with "positive" people in the last 14 days are not allowed to enter the Company;
- c) In case of symptoms manifestation during the visit, immediately notify to Comerio Ercole staff;
- d) It is mandatory to cover nose and mouth with surgical mask, FFP 1-2-3 mask or N95/KN95 mask without valve;
- e) Mask with valve must be covered with a surgical mask. In case of need, Comerio Ercole will provide a proper mask;















- f) Gloves, glasses and sanitizing gel are available at request. Of course guests are allowed to wear own PPE (Personal Protective Equipment) during the visit;
- g) Before the use of snack and beverage dispensers, wash your hands with on-site available sanitizing gel;
- h) Wash your hands often using sanitizing gel dispensers available in all common areas and meeting rooms;
- i) Avoid the promiscuous use of bottles and glasses;
- *j)* Cover your nose and mouth if you sneeze or cough;
- k) Avoid hugs, handshakes and direct physical contacts with anyone;
- l) Keep in each social contact an interpersonal distance of at least 1 meter apart. Comerio Ercole supervisor will be constantly with you and at your disposal.

COMERIO ERCOLE performs body temperature detection (data detected but not recorded) and following steps in full respect of the Privacy, according with National Protocol.

Considering the continuous evolution of the situation, **COMERIO ERCOLE** management is constantly committed to update these provisions regarding any further measures for the safeguard of the community.

The compliance with the above listed rules constitutes a specific individual and social responsibility; everybody must strictly comply with the directions to protect himself and the community.

Vicado Conerio

For any further information, COMERIO ERCOLE is at your complete disposal.

Thanks for the cooperation!

COMERIO ERCOLE SPA

Dott. Riccardo Comerio / CEO COVID-19 Team Member

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